

Draft Minutes of
Port Ludlow Trails & Natural Resources Committee
5 December 2023

Call to Order

Meeting called to order at 9:05 a.m.

Committee Officers / Voting Members	Name	Attendance
Chairperson	Larry Scott	Present
Natural Resources	Mark Makarowski	Present
Secretary	Karen West	Present
Treasurer	Tim Rensema	Present
Stewardship	Jane Navone	Present
Maintenance	Larry Scott	Present
PLVC Liaison	Jason Wright	Not Present
Member at Large	Soozie Darrow	Present
Member at Large	Jim Mueller	Present

Other Attendees

Denny Schuch, Dan Darrow, Jerry Keck, John Fillers, Neil Vroegop, John Nuerenberg and Doug Huber.

Opening Remarks

- (1) The new and improved Trail maps are complete. Larry S. presented them to the committee and said 7,500 maps will be distributed to various locations throughout the community. The committee thanked John Fillers for his hard work spearheading the production of the maps. His wife, Doreen, will help with distribution. New features of the trail maps include a QR code and additions of the new Oak Bay Trail and the McCormick Trails.
- (2) John reported that he also has made and installed new trailhead signs for the McCormick Trails.

Approval of Agenda

Agenda of 5 December 2023 was approved as written.

Approval of Previous Meeting Minutes

Minutes of 7 November 2023 meeting were approved.

Sub-Committee Reports

Finance

- (1) Tim R. reported that operating funds (verified with bank) of PLVC Trails are \$4885.80. Reserves are \$8741.18, earning \$.72 interest. Total trail funds: \$13626.98.
- (2) No change to LTAC (Lodging Tax Advisory Council) funding. Total LTAC grant of \$4400 now has \$2657.26 remaining.

- (3) The major cost remaining for LTAC is the purchase of the newly designed trail maps. Tim said the cost of the maps will be \$2314.51 but we are currently awaiting the final invoice.
- (4) There was still \$342.75 in LTAC. This amount was applied to the purchase of a picnic table for the McCormick Trails at a cost of \$949.00. We will need to use \$606.25 from operating expenses. The Trails committee previously voted to purchase the picnic table, six in favor and one opposed. Tim reported that the table has been purchased but he has not yet received the receipt for it. He will need to close out the LTAC account as soon as invoices are received. All LTAC funds will have been spent.
- (5) The amount remaining in the cemetery account is \$84.68. Tim reported that the committee purchased fence posts and chain link to delineate the cemetery. The cost was \$764.61. Tim, Jim Mueller, Jack Rikken and Dick Osburn installed the fence on Oct. 24. Twelve more posts still need to be installed. Tim reported that we failed to receive 10 posts from Amazon, so we were reimbursed \$92.71, which he deposited on Nov. 14. He then purchased 10 posts from Home Depot to complete the fence at a cost of \$76.01, saving \$16.70.
- (6) In an effort to determine how many graves exist in the cemetery and whether they are adults or children, Tim has applied for a grant from the Department of Archaeology and Historic Preservation for \$6625 for a ground penetrating radar survey. If the survey is funded, Tim hopes to complete the contract by August 2024. He has cleared it with LMC through the Cemetery Subcommittee. For about \$500, the committee can get a survey done of the property to identify where the Minerva Jane Walker marble monument is located. Dick Osburn is working with the landowner.
- (7) Larry had a bill for \$349.51 for refreshments, supplies and equipment that Tim received after the fact approval from the committee for exceeding the \$250 limit.
- (8) Tim presented a financial report with YTD information by budget category and the committee approved the suggested 2024 budget of \$19,741.18. (See attached). The key expense that will reduce the committee's reserve funds of \$8741.18 is the permitting and construction of a bridge across Ludlow Creek to connect to the new McCormick Trails. Larry estimates the cost to be \$8000.00. Another possible purchase may be the cost of a used All Terrain Vehicle for trail work. This could cost about \$6500.00.
- (9) Tim recommended, and the committee agreed, to carryover to 2024 the entire Operations amount until we receive funding from PLVC, PLA, LMC and SBCA. That would be approximately \$1537.61, assuming there are no costs for December.

Natural Resources

- (1) Mark. M. reported that 7.5 tons (5.5 yards) of rock has been delivered for use at the Interpretive Trail. A crew will be needed to help spread this in the future.
- (2) Mark noted that the Golf Course Bird House Project to clean and maintain the approximately 65 bird houses on the course and the Golf 9 Loop trail will be Dec. 13. Three teams of volunteers will use golf carts to access the birdhouses and Jim M. and Mark will build a few new ones.

Stewards

Jane N. reported 1928.75 volunteer hours for 2023 YTD. (Using independentsector.org, national average volunteer hours are now valued at \$31.80).

Trails Status

- **Around the Bay Trail**
 - **1-12** -
 - **12-20** -
 - **20-25** -
 - **25-28** -
- **Bay Club Gazebo**
- **Beach Loop**
- **DNR Connectors**
 - **Mt. Wilder-**
 - **Niblicks-**Needs weed whacking.
 - **Teal Lake Loop-**Will need to close trail in 2024 for timber harvesting.
- **Drew Cut**
- **Dunsmuir Cut**—Needs weed whacking/mowing.
- **Estuary Trail**
- **Golf 9 Loop**
- **Interpretive Native Plant Garden entrance--**
- **Interpretive Loop** - Larry reported that we are beginning the process for obtaining permits to build a bridge connecting to the McCormick Rail Trail. Jerry K. is coordinating this with the Washington Department of Fish & Wildlife and Jefferson County. He will be meeting with state biologists to determine specific flood plain requirements and other permit details.
- **McCormick Loop** - 1. The hiking route is completed. A maintenance route could be developed in the spring.
- **McCormick R/R Trail**—1. Hiking route is completed. 2. Need to level site and install picnic table at the junction of Loop & Rail Trail. 3. Picnic table has been delivered. 4. John F. installed several directional trail signs along the route. 5. Neil V. reported that neighbors near the trailhead would like hikers to park at the lower Timberton Loop entrance instead of at the head of the road along Heritage Lane. At the very least, parking should be limited to no more than three cars. The committee agreed to install a sign urging people to park at the lower Timberton parking lot.
- **Montgomery Loop**—
- **Niblicks Loop**
 - 1. -To-Do—Knock down nettles. 2. Extend corduroy near creek crossing. (Low priority)
- **Oak Bay Trail-**
- **Old Cart Path Loop**
- **Olympic Terrace Loop**—To Do—1. Need to widen corduroy near junction with Teal Lake Loop. (Low priority). 2. Possible alternate connection to Niblicks/OT II connector. Awaiting final construction clearance.
- **Osprey Trail**—An unknown entity (possibly Fish & Game) removed the dead deer carcass from trail. (shot with arrow) before Tim and Jerry could act.
- **Picnic Point**—Will monitor this year's King Tide effect on anchored benches.
- **Rainier**

- o Lower
- o Upper
- o Wells Ridge to ABT
- Talbot Trail-
- Talbot/Rainier Connection
- Teal Lake Loop—Will need to temporarily close trail in 2024 for timber harvesting.
- Timberton Loop -Will need to temporarily close trail in various locations in 2024 for timber harvesting.
- Timberton Homes
- Timberton ABT Connection— 1. Higher route okay but lower access route remains soggy. Need to find the source. 2. John F. plans to install three signs in the area.
- Ward's Walk--
- Well Court--

Old Business.

New Business- **Setting Goals & Priorities (open discussion)** 1. Possible purchase of ATV for trail maintenance.

Adjournment

Motion to adjourn was approved.

Next Meeting

0900 2 January, Bay Club.

Karen West
Secretary